



Purchasing Department

Summary Agreement for Renewal of Williamson County Contract PRICE INCREASE

Contract Number:	202354	Department:	PARKS DEPARTMENT
Vendor Name:	HIREQUEST LLC		
Purpose/Intended Use of Product or Service (summary):			
RENEWAL #1- TEMPORARY LABOR SERVICES			
Type of Contract:	OFF-CONTRACT	Start Date:	10/01/2023
Purchasing Contact:	KIM CHAPPIUS	End Date:	9/30/2024
Department Contact:	JASON BROWN		

- Williamson County wishes to extend this bid/proposal with a price increase (as detailed in the attached spreadsheet) and same terms and conditions as the existing contract with HireQuest LLC.
- PLEASE INCLUDE THE FOLLOWING:
 - COMPLETED 1295 FORM; AND
 - RENEWED INSURANCE CERTIFICATE IF IT WAS REQUIRED IN BID/PROPOSAL.
- **Extend Contract for the 1st of three (3) one (1) year renewal option periods:**
 - Renewal Option Period 2
 - Renewal Option Period 1 October 1, 2023 – September 30, 2024
 - Initial Contract Period December 6, 2022 – September 30, 2023

BY SIGNING BELOW, THE PARTIES AGREE TO THE TERMS OF EXTENSION SET FORTH AS STATED ABOVE

Vendor HireQuest Direct
 Name Jennifer Reed
 Title Franchise Owner
 Signature [Handwritten Signature]
 Date 10/11/23

Williamson County, 710 Main St., Georgetown, TX 78626
 Bill Gravell, Jr
 Williamson County Judge
 Signature _____
 Date _____



RATE AGREEMENT

Branch: Texas Salesperson: Jen Date:

Customer Name: Customer ID:

Jobsite Name: Jobsite Number:

Jobsite Address:

Certified Payroll:

Site Contact: Site Contact Cell:

Jobsite Requires PO Numbers: Send Invoice to: Office Address Requested: Bill to Site:

SKILL RATES

Table with 2 columns: SKILL and Bill Rate. Row 1: General labor, \$20.95. Rows 2-4: Blank.

Transportation / Mileage

Background Checks

Drug Screen

Other (Please Specify)

Overtime will be billed at one and one-half times the regular bill rate for the time worked over forty hours in a pay period or over eight hours per day as mandated by state labor law. We have a four-hour per worker minimum sales requirement for all job orders.

Rates are subject to change at any time upon 30 days written notice.

Temp-to-perm hire is acceptable at no cost after 480 working hours. If the Assigned Employee works less than the requisite hours, a temp-to-hire fee will apply.

The undersigned hereby certifies that the information in this Rate Agreement is correct. The undersigned understands that HIREQUEST or HIREQUEST DIRECT may utilize other sources of information, which it considers necessary in making its determination on rates and payment terms. The undersigned confirms the information and Bill Rates above as agreed upon in relation to services from the above-listed HIREQUEST or HIREQUEST DIRECT location.

PLEASE SIGN BELOW
RETURN ORIGINAL-COMPLETED FORM TO YOUR OFFICE

Client Authorized Signature

Client Email

Client Printed Name

Date

Client Title

Jen Reed

HireQuest Representative

THE STATE OF TEXAS §

COUNTY OF WILLIAMSON §

**SERVICES AGREEMENT
(Temporary Labor for Expo Center)**

(HireQuest LLC)

THIS SERVICES AGREEMENT (hereinafter “Agreement”) is made and entered into by and between **Williamson County, Texas** (hereinafter “The County” or “Client”), a political subdivision of the State of Texas, acting herein by and through its governing body, and **HireQuest LLC, 111 Springhall Drive, Goose Creek, SC 294457**, (hereinafter “Service Provider” or “HireQuest”). The County agrees to engage Service Provider as an independent Contractor, to assist in providing certain operational services pursuant to the following terms, conditions, and restrictions:

I.

Services: Service Provider shall provide services *as an independent Contractor* pursuant to terms and policies of the Williamson County Commissioners Court. Service Provider expressly acknowledges that he, she or it is not an employee of The County. The services include, but are not limited to the following items:

A. As described in Rate and Staffing Agreement for Temporary Labor Services dated September 21, 2022, which is incorporated herein as if copied in full.

Should The County choose to add services in addition to those described in above-referenced agreements, such additional services shall be described in a separate written amendment to this Agreement wherein the additional services shall be described and the parties shall set forth the amount of compensation to be paid by The County for the additional services. Service Provider shall not begin any additional services and The County shall not be obligated to pay for any additional services unless a written amendment to this Agreement has been signed by both parties.

II.

Effective Date and Term: This Agreement shall be in full force and effect when signed by all parties and shall continue through September 30, 2023. This Agreement may be renewed for additional twelve (12) month terms upon approval of a written renewal

addendum for subsequent fiscal years, and may also be terminated pursuant to paragraph X below.

III.

Consideration and Compensation: Service Provider will be compensated based on a fee schedule set forth in attached **Rate and Staffing Agreement for Temporary Labor Services dated September 21, 2022 and incorporated herein as if copied in full.** Additionally, payment for goods and services shall be governed by Chapter 2251 of the Texas Government Code. An invoice shall be deemed overdue the 31st day after the later of (1) the date The County receives the goods under the Agreement; (2) the date the performance of the service under the Agreement is completed; or (3) the date the Williamson County Auditor receives an invoice for the goods or services. Interest charges for any overdue payments shall be paid by The County in accordance with Texas Government Code Section 2251.025. More specifically, the rate of interest that shall accrue on a late payment is the rate in effect on September 1 of The County’s fiscal year in which the payment becomes due. The said rate in effect on September 1 shall be equal to the sum of one percent (1%); and (2) the prime rate published in the Wall Street Journal on the first day of July of the preceding fiscal year that does not fall on a Saturday or Sunday.

IV.

Insurance: Service Provider shall provide and maintain, until the services covered in this Agreement is completed and accepted by The County, the minimum insurance coverage in the minimum amounts as described below. Coverage shall be written on an occurrence basis by companies authorized and admitted to do business in the State of Texas and rated A- or better by A.M. Best Company or otherwise acceptable to The County and name The County as an additional insured.

Type of Coverage	Limits of Liability
a. Worker's Compensation	Statutory
b. Employer's Liability	
Bodily Injury by Accident	\$500,000 Ea. Accident
Bodily Injury by Disease	\$500,000 Ea. Employee
Bodily Injury by Disease	\$500,000 Policy Limit
c. Comprehensive general liability including completed operations and contractual liability insurance for bodily injury, death, or property damages in the following amounts:	

COVERAGES	PER PERSON	PER OCCURRENCE
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Comprehensive General Liability <i>(including premises, completed operations and contractual)</i>	\$ 500,000	\$ 500,000
Aggregate policy limits:		\$1,000,000

Service Provider, as an independent Contractor, meets the qualifications of an “Independent Contractor” under Texas Worker’s Compensation Act, Texas Labor Code, Section 406.141, and must provide its employees, agents and sub-subcontractors worker’s compensation coverage. Contactor shall not be entitled to worker’s compensation coverage or any other type of insurance coverage held by The County.

Upon execution of this Agreement, Service Provider shall provide The County with insurance certificates evidencing compliance with the insurance requirements of this Agreement.

V.

Entire Agreement & Incorporated Documents: This Agreement constitutes the entire Agreement between the parties and may not be modified or amended other than by a written instrument executed by both parties. Documents expressly incorporated (as if copied in full) into this Agreement include the following:

- A. HireQuest Rate and Staffing Agreement for Temporary Labor Services dated September 21, 2022; and**
- B. Any required insurance certificates evidencing required coverages.**

The County reserves the right and discretion (pursuant to public policy and Texas Constitutional principles) to determine applicable provisions where there is any conflict between this Agreement and any of the above-referenced Agreement documents/exhibits or incorporated documents.

VI.

No Agency Relationship: It is understood and agreed that Service Provider shall not in any sense be considered a partner or joint venturer with The County, nor shall Service Provider hold himself out as an agent or official representative of The County unless expressly authorized to do so by a majority of the Williamson County Commissioners Court. Service Provider shall be considered an independent Contractor for the purpose of this Agreement and shall in no manner incur any expense or liability on behalf of The County other than what may be expressly allowed under this Agreement.

VII.

INDEMNIFICATION - EMPLOYEE PERSONAL INJURY CLAIMS: TO THE FULLEST EXTENT PERMITTED BY LAW, THE SERVICE PROVIDER SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY'S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") AND SHALL ASSUME ENTIRE RESPONSIBILITY AND LIABILITY (OTHER THAN AS A RESULT OF INDEMNITEES' GROSS NEGLIGENCE) FOR ANY CLAIM OR ACTION BASED ON OR ARISING OUT OF THE PERSONAL INJURY, OR DEATH, OF ANY EMPLOYEE OF THE SERVICE PROVIDER, OR OF ANY SUBCONTRACTOR, OR OF ANY OTHER ENTITY FOR WHOSE ACTS THEY MAY BE LIABLE, WHICH OCCURRED OR WAS ALLEGED TO HAVE OCCURRED ON THE WORK SITE OR IN CONNECTION WITH THE PERFORMANCE OF THE WORK. SERVICE PROVIDER HEREBY INDEMNIFIES THE INDEMNITEES EVEN TO THE EXTENT THAT SUCH PERSONAL INJURY WAS CAUSED OR ALLEGED TO HAVE BEEN CAUSED BY THE SOLE, COMPARATIVE OR CONCURRENT NEGLIGENCE OF THE STRICT LIABILITY OF ANY INDEMNIFIED PARTY. THIS INDEMNIFICATION SHALL NOT BE LIMITED TO DAMAGES, COMPENSATION, OR BENEFITS PAYABLE UNDER INSURANCE POLICIES, WORKERS COMPENSATION ACTS, DISABILITY BENEFITS ACTS, OR OTHER EMPLOYEES BENEFIT ACTS.

INDEMNIFICATION - OTHER THAN EMPLOYEE PERSONAL INJURY CLAIMS: TO THE FULLEST EXTENT PERMITTED BY LAW, SERVICE PROVIDER SHALL INDEMNIFY, DEFEND (WITH COUNSEL OF THE COUNTY'S CHOOSING), AND HOLD HARMLESS THE COUNTY, AND THE COUNTY'S EMPLOYEES, AGENTS, REPRESENTATIVES, PARTNERS, OFFICERS, AND DIRECTORS (COLLECTIVELY, THE "INDEMNITEES") FROM AND AGAINST CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEYS' FEES, ARISING OUT OF OR ALLEGED TO BE RESULTING FROM THE PERFORMANCE OF THIS AGREEMENT OR THE WORK DESCRIBED HEREIN, TO THE EXTENT CAUSED BY THE NEGLIGENCE, ACTS, ERRORS, OR OMISSIONS OF SERVICE PROVIDER OR ITS SUBCONTRACTORS, ANYONE EMPLOYED BY THEM OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE, REGARDLESS OF WHETHER OR NOT SUCH CLAIM, DAMAGE, LOSS OR EXPENSE IS CAUSED IN WHOLE OR IN PART BY A PARTY INDEMNIFIED HEREUNDER.

VIII.

No Waiver of Sovereign Immunity or Powers: Nothing in this Agreement will be deemed to constitute a waiver of sovereign immunity or powers of The County, the Williamson County Commissioners Court, or the Williamson County Judge.

IX.

Texas Law Applicable to Indemnification: All indemnifications or limitations of liability or statutes of limitations shall be to the extent authorized under Texas law and shall follow Texas law without modifying the County's rights.

X.

Termination: This Agreement may be terminated at any time at the option of either party, without future or prospective liability for performance upon giving thirty (30) days written notice thereof.

XI.

Venue and Applicable Law: Venue of this Agreement shall be Williamson County, Texas, and the laws of the State of Texas shall govern all terms and conditions.

XII.

Severability: In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision in this Agreement and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

XIII.

Right to Audit: Service Provider agrees that The County or its duly authorized representatives shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine and photocopy any and all books, documents, papers and records of Service Provider which are directly pertinent to the services to be performed under this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions. Service Provider agrees that The County shall have access during normal working hours to all necessary Service Provider facilities and shall be provided adequate and appropriate workspace in order to conduct audits in compliance with the provisions of this section. The County shall give Service Provider reasonable advance notice of intended audits.

XIV.

Confidentiality: Service Provider expressly agrees that he or she will not use any incidental confidential information that may be obtained while working in a governmental setting for his or her own benefit, and agrees that he or she will not enter any unauthorized areas or access confidential information and he or she will not disclose any information to unauthorized third parties, and will take care to guard the security of the information at all times.

XV.

Good Faith: Service Provider agrees to act in good faith in the performance of this Agreement.

XVI.

No Assignment: Service Provider may not assign this Agreement.

XVII.

Compliance with All Laws: Service Provider agrees and will comply with all local, state or federal requirements with respect to the services rendered.

XVIII.


County Judge or Presiding Officer Authorized to Sign Agreement: The presiding officer of The County’s governing body who is authorized to execute this instrument by order duly recorded may execute this Agreement on behalf of The County.

WITNESS that this Agreement shall be effective as of the date of the last party’s execution below.

WILLIAMSON COUNTY:

Cynthia Long
Cynthia Long (Dec 6, 2022 16:29 CST)
County Judge
Cynthia Long
Printed Name

SERVICE PROVIDER:


Authorized Signature
Jennifer Reed
Printed Name

Date: Dec 6, 2022, 2022

Date: 11 - 1, 2022

(HireQuest LLC Rate and Staffing Agreement dated September 21, 2022, which is incorporated herein as if copied in full.)



RATE AGREEMENT

Branch: _____ Salesperson: Jen Date: 9/21/22

Customer Name: _____ Customer ID: _____

Jobsite Name: _____ Jobsite Number: _____

Jobsite Address: _____

Certified Payroll: _____

Site Contact: _____ Site Contact Cell: _____

Jobsite Requires PO Numbers: _____ Send Invoice to: Office Address Requested: _____ Bill to Site: _____

SKILL RATES

SKILL: <u>General labor</u>	<u>Bill Rate</u> : <u>\$19.95</u>
SKILL: _____	<u>Bill Rate</u> : _____
SKILL: _____	<u>Bill Rate</u> : _____
SKILL: _____	<u>Bill Rate</u> : _____

Transportation / Mileage _____

Background Checks _____

Drug Screen _____

Other (Please Specify) _____

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Client Authorized Signature _____

Client Email _____

Client Printed Name _____

Date _____

Client Title _____

Jen Reed

HireQuest Representative