

Sharp's awarded contract for Texas Department of Information Resources for Copiers, Printers, Managed Print and Related Services enables our authorized MFP Dealers and direct sales offices, Sharp Business Systems, the ability to offer technology solutions to DIR Customers. This overview provides a summary and outline of the essential contract functions and various roles and responsibilities.

I) CONTRACT OVERVIEW**A. CONTRACT NUMBER**

DIR-CPO-4433

B. CONTRACT TERM

8/9/19 – 8/9/23 with (1) optional 1 year renewal

C. GUARANTEED DELIVERY

10 Business Days ARO

D. ORDERING ADDRESS

SHARP ELECTRONICS CORPORATION
c/o Local Authorized Dealer OR
Sharp Business Systems (Insert Name)
100 Paragon Drive, Box Q
Montvale, NJ 07645

Phone: (201) 529-8932

Email: snapcustomerservice@sharpsec.com

Fax: (800) 245-2815

E. PAYMENT ADDRESS & TERMSFor Purchase:

Sharp Electronics Corporation
DEPT 1228
PO Box 121228
Dallas, TX 65312
DUNS Number: 00-181-8012

For Lease:

Sharp Electronics Corporation
DEPT CH 14272
Palatine, IL 60055-4272
DUNS Number: 00-181-8012-1234

F. PRIMARY CONTACT

Jack Coons

Government & Major Account Manager

(817) 909-0152

CoonsJ@Sharpsec.com

II) CONTRACT SCOPE**A. USAGE & TERM**

This contract may be used by any Texas State, County and Local Government Offices, Public, Independent and Private Education Entities, Non-profits and Political Subdivisions.

B. AWARDED PRODUCT OFFERINGS

1. MFP Equipment Hardware
2. MFP Software
3. MFP Service

III) CONTRACT PRICING**A. EQUIPMENT**

The basis for Texas DIR pricing is calculated on a percentage discount from Manufacturer Suggested Retail Price. Mainframe & Accessory discounts may differ.

SHIPPING CHARGES

All deliveries are F.O.B. destination as freight and handling charges are calculated into the pricing schedules.

IV) ACQUISITION METHODS

A. PURCHASE

B. FINANCING OPTIONS

The leasing option provided is a Fair Market Value lease based on the following rates (including personal property tax):

24 Month: 0.04468

36 Month: 0.03191

48 Month: 0.02554

60 Month: 0.02175

V) ORDER DOCUMENTATION

A. DOCUMENTATION

PURCHASE ORDER REQUIREMENT

Purchase Orders must contain the following:

- Sharp Contract #DIR-CPO-4433
- Customer Name, Address, Contact, & Phone Number
- Customer Purchase Order Number
- Itemized list of equipment and accessories, as well as desired term of agreement
- Maintenance / Service Program
- Purchase Order must be signed by authorized individual

B. PAYMENT TERMS

Payment terms: 30 days

VI) DELIVERY, INSTALLATION, MOVES

EXCESSIVE INSTALLATION

Installing local authorized dealer or Sharp may charge for excessive installation requirements, including rigging, access alterations, and access to non-ground floors via stairs. Any such excessive installation charges must be quoted to the DIR Customer prior to the signature of any Order and shall be based on the actual expenditures.

EQUIPMENT MOVES

Cost for equipment moves is dependent upon the distance of the move and the size of unit. Moves within the same building are provided at no charge. All other equipment moves will be billed at \$350.00 plus \$1 / mile.

CUSTOMER TRAINING

Local authorized dealer or SBS location will provide a minimum of one (1) hour on-site initial training for non-drop-shipped Equipment. Additional training will be provided at a cost of \$125.00 per hour.

VII) SERVICE PROVISIONS

A. WARRANTIES & DOWNTIME

WARRANTY

Standard warranty is 90-days for all products offered, beginning with the date of acceptance of delivery. In addition, Sharp provides a Three Year Performance Guarantee for all orders placed under DIR Contract #DIR-CPO-4433.

REPLACEMENT OF EQUIPMENT

In addition to our standard 90-day product warranty, Sharp Electronics will provide DIR Customers a Three Year Performance Guarantee. If the MFP is not performing within the machine's design specifications and cannot be repaired by the Authorized Sharp Dealer and Sharp Service Technician, Sharp will replace the equipment with a like model with comparable features at no additional cost.

The 3-Year Performance Guarantee begins at the date of installation. All equipment must be maintained under a full Service Maintenance Agreement with a Sharp Authorized Dealer or SBS, and operated using only genuine Sharp supplies and parts.

This guarantee applies to all products procured through and billed under the DIR contract and is not applicable to equipment that has been damaged by accident or misuse, including improper voltage. If it is determined that the equipment was maintained using other than genuine Sharp supplies and parts, the 3-Year Performance Guarantee will no longer be valid.

XI) CONTRACT DOCUMENTATION

Contract pricing and information is provided on [Sharp's customized DIR website](#).

IX) SERVICE BILLING OPTIONS & METER COLLECTION

PURCHASED / FINANCED EQUIPMENT

DIR member must establish a Maintenance Agreement on all acquired equipment.

METER COLLECTION

Instructions for submitting meter reads will be provided by the installing service provider.

X) END OF TERM RELATED ISSUES

END OF LIFE

Sharp's End-Of-Lease feature is standard on all advanced series MFPs. This feature ensures that all data is overwritten before returning, or relinquishing control of the MFP. After the erasing process is completed, the MFP will be rebooted automatically and a completion report can be printed.

HARD DRIVE REMOVAL / REPLACEMENT

As directed, the authorized servicing dealer or SBS location will remove the hard drive upon written direction from the DIR Customer.

The hard drive will be provided to the DIR Customer for their disposal. The cost of hard drive removal and replacement is \$350.00 per device.