

**DRAFT**  
**MEETING MINUTES**

**NOTICE OF POSSIBLE QUORUM / MEETING  
OF THE  
WILLIAMSON COUNTY COMMISSIONERS COURT**

Notice is hereby given that members of the Commissioners Court of Williamson County, Texas, may assemble in numbers that constitute a quorum at a public meeting to be conducted / hosted by a quorum of the Williamson County Benefits Committee at the following location, date and time:

**Date & Time: May 1, 2024, 9:00 a.m.**  
**Williamson County Georgetown Annex**  
**Human Resources**  
**100 Wilco Way, Suite 101**  
**Georgetown, Texas 78626**

**NOTICE OF POSSIBLE QUORUM  
OF  
WILLIAMSON COUNTY COMMISSIONERS COURT**

Although the Williamson County Commissioners Court will take no action at the meeting, notice is hereby given, in accordance with the Texas Open Meetings Act, that a quorum of such members of the Williamson County Commissioners Court may be present at the meeting and such members may receive information from, give information to, ask questions of, or receive questions from any member of the Williamson County Benefits Committee or any third person, including an employee of Williamson County, about the public business or public policy over which the Williamson County Commissioners Court has supervision or control.

## **Agenda Items:**

**1. Roll Call.**

Present: Bill Gravell, Jr., County Judge  
Cynthia Long, Committee Member  
Matt Williamson, Committee Member  
John Pelczar, Committee Member  
Cathy Mendoza, Committee Member  
Mike Knipstein, Committee Member  
James Carmona, Committee Member

Others Present: Shannon Francis, Asst to General Counsel  
Rebecca Clemons, Sr Human Resources Director  
Shelley Loughrey, Director of Benefits Administration  
Julie Kiley, County Auditor  
Jalyn Morris, First Assistant Auditor  
Ganae Hempe, Financial Director  
Angela Collins, Wellness Coordinator  
Jazzmin Myers, Benefits Analyst

Mercades Duhon, Sr. Benefits Specialist  
Tori Killingsworth, Sr. Benefits Specialist  
Ronny Porter, United Health Care Consultant  
Matt Nolte, United Health Care Consultant  
Laurie Macina, United Health Care Consultant  
Amy Heidbrink, United Health Care Consultant  
Hannah Smith, Holmes Murphy, Benefit Broker Consultant  
David Gibson, Holmes Murphy, Benefit Broker Consultant

2. Review and approval of minutes from the January 24, 2024, 9:00 a.m. Benefits Committee Meeting.

Motion by: Committee Member James Carmona

Second: Committee Member Cynthia Long

Aye: County Judge Bill Gravell, Jr.

Committee Member Matt Williamson

Committee Member John Pelczar

Committee Member Cathy Mendoza

Committee Member Mike Knipstein

3. Discuss, consider and take appropriate action regarding Holmes Murphy & United Health Care Strategy:

- UHC Plan Health Plan Performance Review
- Holmes Murphy Presentation
- 2024/2025 Budget Add-Ons
- 2025 Benefit Plan Considerations
- Medical Trend
- Pharmacy Trend
- High Claimant Review
- Budget Model

No action needed.

4. Review the Human Resources Department Reports.

- Financial Reports
- Upcoming Key Wellness Benefit Dates:
  - Bexa Breast Screening:
    - April 29th - May 2nd - Williamson County Justice Center
    - April 30th - May 3rd - Williamson County Georgetown Annex
    - June 20th & June 21st - Williamson County Pct. 1
    - June 26th - 27th - Williamson County Pct. 2
  - Harbor Health Onsite Wellness Exams/Biometric Screening:
    - May 20th - 24th - Williamson County Central Maintenance
    - June 3rd - 7th - Williamson County Georgetown Annex
    - June 10th - 14th - EMS North Campus

No action needed.

Next Meeting: May 16, 2024, 9:00 a.m.

**EXECUTIVE SESSION: "The Williamson County Employee Benefits Committee reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultations with Attorney), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel matters) and Section 551.0785 (Deliberations Involving Medical or Psychiatric Records of Individuals for a benefit from the plan; or a matter that includes a consideration of information in the medical or psychiatric records of any individual applicant for a benefit from the plan)."**

Adjourn.