



## Summary Agreement for Renewal of Williamson County Contract

<b>Contract Number:</b>	202354	<b>Department:</b>	PARKS DEPARTMENT
<b>Vendor Name:</b>	HIREQUEST INC		
<b>Purpose/Intended Use of Product or Service (summary):</b>			
RENEWAL #2 FOR TEMPORARY LABOR SERVICES			
<b>Type of Contract:</b>	OFF-CONTRACT	<b>Start Date:</b>	10/01/2024
<b>Purchasing Contact:</b>	KIM CHAPPIUS	<b>End Date:</b>	09/30/2025
<b>Department Contact:</b>	JASON BROWN		

- Williamson County wishes to extend this bid/proposal for the same pricing, terms, and conditions as the existing contract.
- PLEASE INCLUDE THE FOLLOWING:
  - COMPLETED 1295 FORM; AND
  - RENEWED INSURANCE CERTIFICATE IF IT WAS REQUIRED IN BID/PROPOSAL.
- **Extend Contract for the 2ND of three (3) one (1) year renewal option periods:**

Renewal Option Period 2	October 1, 2024 – September 30, 2025
Renewal Option Period 1	October 1, 2023 – September 30, 2024
Initial Contract Period	December 6, 2022 – September 30, 2023

**BY SIGNING BELOW, THE PARTIES AGREE TO THE TERMS OF EXTENSION SET FORTH AS STATED ABOVE**

Vendor HireQuest Direct  
 Name Chloe Rogers  
 Title Branch Manager  
 Signature [Signature]  
 Date 5/9/24

Williamson County, 710 Main St., Georgetown, TX 78626  
 Bill Gravell, Jr.  
 Williamson County Judge  
 Signature \_\_\_\_\_  
 Date \_\_\_\_\_



RATE AGREEMENT

Branch: Texas Salesperson: Jen Date:

Customer Name: Customer ID:

Jobsite Name: Jobsite Number:

Jobsite Address:

Certified Payroll:

Site Contact: Site Contact Cell:

Jobsite Requires PO Numbers: Send Invoice to: Office Address Requested: Bill to Site:

SKILL RATES

Table with 2 columns: SKILL and Bill Rate. Row 1: General labor, \$20.95. Rows 2-4: Blank.

Transportation / Mileage

Background Checks

Drug Screen

Other (Please Specify)

Overtime will be billed at one and one-half times the regular bill rate for the time worked over forty hours in a pay period or over eight hours per day as mandated by state labor law. We have a four-hour per worker minimum sales requirement for all job orders.

Rates are subject to change at any time upon 30 days written notice.

Temp-to-perm hire is acceptable at no cost after 480 working hours. If the Assigned Employee works less than the requisite hours, a temp-to-hire fee will apply.

The undersigned hereby certifies that the information in this Rate Agreement is correct. The undersigned understands that HIREQUEST or HIREQUEST DIRECT may utilize other sources of information, which it considers necessary in making its determination on rates and payment terms. The undersigned confirms the information and Bill Rates above as agreed upon in relation to services from the above-listed HIREQUEST or HIREQUEST DIRECT location.

PLEASE SIGN BELOW RETURN ORIGINAL-COMPLETED FORM TO YOUR OFFICE

Client Authorized Signature

Client Email

Client Printed Name

Date

Client Title

Jen Reed

HireQuest Representative