



Williamson County Facilities
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Georgetown, Texas 78626
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Date: May 8, 2024

To: Williamson County Purchasing Department

Re: 24RFP46 – HVAC Air Filter Maintenance Services Solicitation Recommendations

The recommendation from the RFP Evaluation Committee is to award the HVAC Air Filter Maintenance Services for Williamson County contract to Tex-Air Filters. This evaluation is based on all items outlined in the evaluation criteria in 24RFP46. Proposal pricing is within budget for these services.

Air Relief Technologies, DBA Tex-Air Filters, headquartered in Ft. Worth, Texas, has been in business for 48 years. The facility responsible for servicing the contract is in Austin, Texas, although they have sales offices in Dallas, San Antonio, and Houston as well. They have provided the type of services outlined in the RFP for 25 years, installing over 90,000 filters a month for various commercial customers. The company manufactures their own quality filters that are provided in these services. There are 12 Certified Air Filtration Specialist (CAFS) and 5 NAFA Certified Technicians (NCT) on staff. Tex-Air has worked with various governmental entities and ISDs and there are few filtration situations they have not seen.

Williamson County Facilities Management Department recommends that the Williamson County Commissioners Court award the contract to Tex-Air Filters based on the committee's recommendation.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dale Butler', is written over a horizontal line.

Dale Butler
Senior Director
Williamson County Facilities Management